



**Carr Short Plat**  
**File Number SP-24-00002 Carr**  
**FINDINGS OF FACT, DECISION AND CONDITIONS OF APPROVAL**

**I. General Information**

**Requested Action:** The applicants are proposing a 2-lot short plat resulting in one (1) 11.68-acre lot and one (1) 28.62-acre lot, utilizing the "New Small Lots Around Existing Residences" section of Kittitas County Code 16.12.040(1)(iii)(b).

**Location:** One tax parcel (#010433), located approximately 3.5 miles South of Kittitas, WA, in a portion of the East ½ of the South-East ½ of Section 35, T. 17 N., Range 19 E., W.M.; Kittitas County parcel map number 17-19-35000-0020, with a land use designation of Commercial Agriculture and a zoning designation of Commercial Agriculture.

**Site Information:**

Total Property Size:	40.30 acres
Number of existing lots:	1
Number of proposed lots:	2
Domestic Water:	Existing individual well
Existing sewage Disposal:	Existing individual septic
Fire District:	Kittitas Valley Fire & Rescue (Fire District 2)
Irrigation District:	Kittitas Reclamation District

**Site Characteristics:** The site consists of one (1) existing residence, and one individual septic system and well, a gas tank and several minor, non-residential structures.

**Surrounding Property:**

North:	Privately owned land primarily used for agricultural and/or residential purposes. Within Commercial Agriculture zoning.
South:	Privately owned land primarily used for agricultural and/or residential purposes. Within Commercial Agriculture zoning.
East:	Privately owned land primarily used for agricultural and/or residential purposes. Within Commercial Agriculture zoning.
West:	Privately owned land primarily used for agricultural and/or residential purposes. Within Commercial Agriculture zoning.

**Access:** The project has existing access from 4<sup>th</sup> Parallel Rd. via private existing and proposed access easements.

## II. Administrative Review

**Notice of Application:** A Short Plat permit application was submitted to Kittitas County Community Development Services on March 4, 2024. The application was deemed complete on March 11, 2024. A Notice of Application for the Carr Short Plat (SP-24-00002) was mailed to all federal, state, and local agencies/departments with potential interest in the proposal as well as to all adjacent landowners located within 500 feet of any portion of the boundary of the proposal's tax parcel on March 11, 2024. Notice was published in the Daily Record, the official newspaper of record for Kittitas County, and posted to the Kittitas County Website, all in conformance with the Kittitas County Project Permit Application Process (Title 15A).

**Designated Permit Coordinator (staff contact):** Zach Torrance-Smith, Staff Planner. Phone: (509) 962-7079, Email: [zach.torrancesmith@co.kittitas.wa.us](mailto:zach.torrancesmith@co.kittitas.wa.us).

## III. Zoning and Development Standards

The subject property is located approximately 3.5 miles South of Kittitas, WA, and has a zoning designation of Commercial Agriculture with a Land Use designation of Commercial Agriculture. The intent of this zoning classification is to preserve fertile farmland from encroachment by nonagricultural land uses and protect the rights and traditions of those engaged in agriculture. The Commercial Agriculture zone has a minimum lot size of 20 acres. The Carr Short Plat is being proposed under KCC 16.12.040(1)(iii)(b) New Small Lots Around Existing Residences and KCC 16.32.050 Short Plat Requirements.

### **KCC 16.12.040(1) New Small Lots Around Existing Residences review:**

- A. Lots within AG zoning districts including Commercial AG, AG-20 and AG-5 zones that are greater than three acres may be subdivided to create one small lot around an existing residence, subject to recording of a covenant precluding further division of the subject lot while designated for agricultural use by the adopted Kittitas County Comprehensive Plan maintaining the minimum adjustment necessary to accommodate the proposed use, and it has contained a lawfully existing residence for at least the last five years, subject to the following:
  - i. The five-year date for the establishment of a lawfully existing residence starts from the issuance date of a Certificate of Occupancy by the Building Official or the date of the sign-off on the approved final inspection for the installation permit if the residence is a manufactured home. If the permit holder failed to obtain a Certificate of Occupancy or approved final inspection of a residence, the applicant may provide other evidence to establish the date of the residence. However, no applications for land division will be accepted until such time that a Certificate of Occupancy has been issued or approved final inspection has been completed and all required changes have been made, if required by the

Building Official. Such proof is not required for residences established prior to the adoption of the building code by Kittitas County on April 17, 1984.

- ii. The small lot shall be one to three acres in size, except the Director may authorize a larger lot size under subsection 16.12.040(1)(A)(iii).
- iii. Larger Lot Size Authorized. The Director may authorize a larger lot size when the applicant submits evidence or information that documents one or more of the following:
  - a. The Kittitas County Health Department determines a larger area is necessary to include approved water supply and sewage disposal systems within the lot; or
  - b. The logical division to create the lot follows a physical feature which acts as a bona fide, practical obstacle to normal and necessary farming practices (e.g., rock outcrops; Type S and NP streams, slopes exceeding 15%; or a different intervening in-fee ownership physically separates that parcel by a State highway or primary irrigation district canal or major sublateral); or
  - c. A larger lot size is necessary to encompass existing related uses or structures in immediate proximity.
- iv. The lot comprising the balance of the division shall be capable of meeting all applicable setbacks and other requirements to ensure its continued agricultural use.
- v. Any small lot allowed to be three acres or greater in size shall still be considered a small lot and is not capable of being further subdivided under this Section. A covenant or plat note indicating this restriction shall be recorded whenever a larger lot size is granted.

### **Staff Conclusions**

The proposal, as conditioned, meets the requirements of KCC16.12.040 (1) New Small Lots Around Existing Residences; 1) The existing residence on the proposed lot was constructed in 1993 which meets the requirement of being a lawfully existing residence for at least the last 5 years under KCC 16.12.040(1)(i), 2) The small lot is 11.68 acres and meets the requirements of 16.12.040(1)(A)(ii), 3) The lot comprising the balance of the division is capable of meeting all setback requirements ensuring continued agricultural use, 4) The Short Plat has been conditioned to ensure a covenant will be recorded and referenced in a plat note precluding further division of the lots while designated for Agricultural Land Use.

**KCC 16.32.050 Short plat review:** The planning official shall be vested with the responsibility of processing short plat applications. The county shall review and consider the proposed short subdivision regarding:

1. Its conformance with all county subdivision, zoning, health and sanitation, roads and bridges, and fire and life safety regulations and with laws adopted by the state of Washington.
2. Its conformance to all standards and improvements required under this title.
3. Potential hazards created by flood potential, landslides, etc.

4. Provisions for all improvements and easements (roads, ditches, etc.) required by this title.
5. Access for all proposed lots or parcels by way of a dedicated road right-of-way or easement.
6. All other relevant facts which may determine whether the public interest will be served by approval of the proposed subdivision.
7. Lots or parcels created by the final platting of a subdivision or short subdivision may not be further divided within a five-year period without filing of a final plat; except as provided for in [RCW 58.17.060](#)
8. Its compliance with [Kittitas County Code Chapter 13.35](#), Adequate Water Supply Determination or work voluntarily with Kittitas County to develop an authorized conservation easement, see section 16.08.061.

### **Staff Conclusions**

The proposal; 1) conforms to all county subdivision, zoning, health and sanitation, roads and bridges, and fire and life safety regulations and with laws adopted by the state of Washington, 2) conforms to all standards and improvements required under this title, 3) has no hazards created by flood potential, landslides, etc., 4) makes provisions for all improvements and easements, 5) outlines access for all proposed lots, 6) indicates no hindrance to the public interest, 7) is not being further divided from an incomplete plat, and 8) complies with KCC 13.35 to determine adequate water supply. Staff finds that the proposed short plat, as conditioned, is consistent with all applicable Washington State and Kittitas County codes.

### **IV. Comprehensive Plan**

The Kittitas County Comprehensive Plan designates the proposal as a short plat in a Commercial Agriculture land use designation. Kittitas County has established the following goals and policies to guide activities in these areas. These goals and policies were developed in response to identified needs within the county, and support the County Wide Planning Policies:

RR-P132: Where appropriate, Kittitas County will exert its influence to help provide the delivery of water to all lands within the County.

#### **Consistency Statement**

*The reason for allowing a larger lot than KCC 16.12.040 typically allows is highlighted by the applicant: "... the proposed lot 1 of 11.68 acres with existing home, well and septic system is allowed under KCC 16.12.040 (1)(iii)(b) to match the existing agricultural and irrigation systems..."*

#### **Staff Comments**

*The Carr short plat as conditioned is consistent with the Kittitas County Comprehensive Plan Goals and Policies listed above. The proposal preserves agricultural lands and allows for continued commercial agricultural land use.*

### **V. Environmental Review**

CDS determined the Carr Short Plat was exempt from SEPA review per WAC 197-11-800 (6)(d). A desktop critical area review was performed by staff and GIS data indicates no wetlands exist on proposed lots. Any future development will be required to meet the standards of KCC 17A Critical Areas.

## VI. Agency and Public Comments

Applicable agencies, adjacent property owners, and interested parties have been given the opportunity to review this proposal. All comments are on file and available for public review.

### **Agency Comments:**

The following agencies provided comments during the comment period: Confederated Tribes of the Colville Reservation, Washington State Department of Ecology, Kittitas County Public Health, Kittitas Valley Fire and Rescue, Kittitas County Public Works.

### **Confederated Tribes of the Colville Reservation:**

The Confederated Tribes of the Colville Reservation requested that an Inadvertent Discovery Plan (IDP) be in place in the event that historical artifacts are inadvertently uncovered during any ground disturbing activities. In addition to this request, the tribes also requested a cultural resource survey be conducted.

*Applicant Response: This property has been worked and tilled for agricultural use for years and does not contain any undisturbed ground. No earthwork is planned for this application and a cultural resource study should not be needed at this time. I think if the county placed conditions for this application requiring lot owners to contact authorities in case of any inadvertent discoveries and also place a notice that further review may be required for future development that this would hopefully address any archeological concerns.*

*Staff Response: Staff recommends an Inadvertent Discovery Plan be in place and that any construction workers that may work on this site be aware of the IDP and what to do if cultural resources or human remains are discovered during their work. If human remains are discovered, contact must be made with the Kittitas County Coroner and law enforcement in the most expeditious manner possible.*

### **Washington State Department of Ecology**

The Washington State Department of Ecology explained what permits are required in case of development that causes stormwater discharge. The WSDOE also explained the permitting process in their comments to the applicants. The WSDOE also stated the maximum water use thresholds.

*Applicant Response: Thank you for sending the comments received on our application and most look typical from the various departments.*

*Staff Response: Staff affirms the circumstantial requirements of this agency. If the circumstances outlined by the agency are met, the requirements they have communicated to the applicants must also be met.*

### **Kittitas County Public Health**

Kittitas County Public Health stated that the applicants are required to obtain a signed and recorded shared well agreement between the two lots along with the well log for the existing well on lot 1. Both must be submitted to KCPH. A soil log is also required to be performed by KCPH on lot 2. Both of these conditions are required before the final plat signature can be granted.

*Applicant Response: Thank you for sending the comments received on our application and most look typical from the various departments.*

*Staff Response: Staff affirms the requirements of Kittitas County Public Health.*

**Kittitas Valley Fire & Rescue**

Kittitas Valley Fire & Rescue gave comments relating to requirements for fire apparatus roads and turnaround requirements, along with other fire access requirements. Any turnarounds will be required to be approved according to the 2018 International Fire Code, Appendix D.

*Applicants Response: Thank you for sending the comments received on our application and most look typical from the various departments.*

*Staff Response: Staff affirms the circumstantial requirements of this agency. If the circumstances outlined by the agency are met, the requirements they have communicated to the applicants must also be met.*

**Kittitas County Public Works**

Kittitas County Public Works provided comments regarding private road maintenance, access permit requirements, further subdivision stipulations, easement reservations, thresholds for grading and filling, survey corrections of note, requirements for legal water availability and metering, and required final plat notes.

*Applicant Response: Thank you for sending the comments received on our application and most look typical from the various departments.*

*Staff Response: As the comments provided are requirements, staff hereby communicates that these conditions will be required to be met before final approval.*

**VII. Project Analysis & Consistency Review**

In review of this proposal, it is important to consider the goals and policies of the comprehensive plan, applicable county code, public and agency comments, any identified environmental concerns and state and federal requirements. Identified below is the planning staff's analysis and consistency review for the subject application.

**Consistency with the Comprehensive Plan:**

The proposal is consistent with the goals and policies of the Kittitas County Comprehensive Plan. As referenced above in Section V of this staff report, the following Comprehensive Plan policies apply to this proposal: RR-P132.

**Consistency with the provisions of KCC 17A, Critical Areas:**

A desktop critical area review was performed by staff and GIS data indicates there are no wetlands or streams present on the property. There is a "wetland" present in the North-West corner of the parcel, based on the surrounding water features, this is likely irrigation-based and not subject to restrictions placed on natural wetlands.

**Consistency with the provisions of KCC 17.31, CA – Commercial Agriculture Zone:**

This proposal, as conditioned, is consistent with the Kittitas County Zoning Code for the Commercial Agriculture zoning designation.

**Consistency with the provisions of KCC 16.32.050, Short Plat Review:**

This proposal, as conditioned, is consistent with the Kittitas County Short Plat Review requirements. The proposal; 1) conforms to all county subdivision, zoning, health and sanitation, roads and bridges,

and fire and life safety regulations and with laws adopted by the state of Washington, 2) conforms to all standards and improvements required under this title, 3) has no hazards created by flood potential, landslides, etc., 4) makes provisions for all improvements and easements, 5) outlines access for both proposed lots, 6) indicates no hindrance to the public interest, 7) is not being further divided from an incomplete plat, and 8) complies with KCC 13.35 to determine adequate water supply.

**Consistency with the provisions of KCC 16.12.040(1), New Small Lots Around Existing Residences:**

This proposal, as conditioned, is consistent with the requirements of Kittitas County Code 16.12.040(1), New Small Lots Around Existing Residences.

**Consistency with the provisions of the KCC Title 14.04, Building Code:**

All buildings must be in accordance with International Building Codes.

**Consistency with the provisions of KCC Title 12, Roads and Bridges:**

As conditioned, the proposal must be consistent with the provisions of KCC Title 12.

**Consistency with the provisions of KCC Title 20, Fire and Life Safety:**

As conditioned, the proposal must be consistent with the provisions of KCC Title 20.

**VIII. Findings of Fact**

1. Requested Action: The applicants are proposing a 2-lot short plat resulting in one (1) 11.68-acre lot and one (1) 28.62-acre lot, utilizing the “New Small Lots Around Existing Residences” section of Kittitas County Code 16.12.040(1).
2. Site Location: One tax parcel (#010433) located approximately 3.5 miles South of Kittitas, WA, in a portion of the East ½ of the South-East ½ of Section 35, T 17 N., Range 19 E., W.M.; Kittitas County parcel map number 17-19-35000-0020, with a land use designation of Commercial Agriculture and a zoning designation of Commercial Agriculture.

3. Site Information:

Total Property Size:	40.30 acres
Number of existing lots:	1
Number of proposed lots:	2
Domestic Water:	Existing individual well
Existing sewage Disposal:	Existing individual on-site septic
Fire District:	Kittitas Valley Fire & Rescue (Fire District 2)
Irrigation District:	Kittitas Reclamation District

Site Characteristics: The site consists of one residence, one individual septic/well, a gas tank and several minor, non-residential outbuildings.

Surrounding Property:

- North: Privately owned land primarily used for agricultural and/or residential purposes.
- South: Privately owned land primarily used for agricultural and/or residential purposes.
- East: Privately owned land primarily used for agricultural and/or residential purposes.
- West: Privately owned land primarily used for agricultural and/or residential purposes.

Access: The project has existing access from 4<sup>th</sup> Parallel Rd., via private existing and proposed access easements.

4. The Comprehensive Plan land use designation is “Commercial Agriculture.”
5. The subject property is zoned “Commercial Agriculture.”
6. A Short Plat permit application was submitted to Kittitas County Community Development Services on March 4, 2024. The application was deemed complete on March 11, 2024. A Notice of Application for the Carr Short Plat (SP-24-00002) was mailed to all federal, state, and local agencies/departments with potential interest in the proposal as well as to all adjacent landowners located within 500 feet of any portion of the boundary of the proposal’s tax parcel on March 11, 2024. Notice was published in the Daily Record, the official newspaper of record for Kittitas County, and posted to the Kittitas County Website, all in conformance with the Kittitas County Project Permit Application Process (Title 15A).
7. The proposal is consistent with Kittitas County Subdivision Code 16.32.050, Short Plat Review. Staff finds that the proposed short plat is consistent with all applicable Washington State and Kittitas County code sections, provided that aforementioned required provisions are met.
8. The following agencies provided comments during the comment period: Confederated Tribes of the Colville Reservation, Washington State Department of Ecology, Kittitas County Public Health, Kittitas Valley Fire and Rescue, Kittitas County Public Works.
9. SEPA review was not required. This project is exempt under WAC 197-11-800 (6)(d). The proposed short plat is consistent with KCC Title 15.
10. The proposed short plat is consistent with KCC Title 17A Critical Areas as conditioned.
11. The proposed short plat is consistent with KCC 17.31 CA – Commercial Agriculture Zone as conditioned.
12. The proposed short plat is consistent with KCC 16.32.050 as conditioned.
13. The proposed short plat is consistent with KCC 16.12.040(1), New Small Lots Around Existing Residences, as conditioned.
14. The proposed short plat is consistent with KCC Title 14 Building and Construction as conditioned.
15. The proposed short plat is consistent with KCC 12 Roads and Bridges as conditioned.
16. The proposed short plat is consistent with KCC 20 Fire and Life Safety as conditioned.

## **IX. Conclusions**

1. As conditioned, the proposal meets the goals, policies and implementation recommendations as set forth in the Kittitas County Comprehensive Plan.



2. As conditioned, this proposal is consistent with applicable federal and state laws and regulations.
3. As conditioned the proposal is consistent with Kittitas County Code Title 16.32 Short Plat and KCC16.12.040(1), New Small Lots Around Existing Residences.
4. As conditioned, the proposal is consistent with Kittitas County Code Title 17 Zoning, Title 17A Critical Areas, Title 14 Building Code, Title 13 Water and Sewers, Title 12 Roads and Bridges, and Title 20 Fire and Life Safety.

**X. Decision and Conditions of Approval**

Kittitas County Community Development Services grants *preliminary approval* of the Carr Short Plat, SP-24-00002, based on the above staff analysis, findings of fact, and conclusions with the following conditions of approval.

Conditions of Approval:

**1. Building**

- A. All new construction must meet the International Residential Code requirements.
- B. Environmental and statutory review may be required for all current and future development, construction, and improvements. The applicant and/or all future owners of any lot or lots within this subdivision are responsible for compliance with all applicable local, state, and federal rules, requirements, codes, and regulations. It is incumbent upon said applicants and future owners to investigate for, and obtain from the appropriate agency or their representative, all required permits, licenses, and approvals for any development, construction, and/or improvements that occur within the boundaries of this subdivision.

**2. Roads and Transportation**

- A. This application is subject to the latest revision of the Kittitas County Road Standards, dated 2015. The following conditions apply and must be completed prior to final approval of this project. A performance guarantee may be used in lieu of the required improvements, per the conditions outlined. (KCC 12.01.150)
- B. A driveway shall serve no more than four tax parcels. See Kittitas County Road Standards, 2015 edition.
- C. New access easements shall be a minimum of 30'. The roadway width shall have a minimum width of 12' if the length of the driveway is less than 150', or 16' if the length of the driveway is more than 150'.
- D. Driveways longer than 150' in length are required to provide a Fire Apparatus Road Turnaround meeting the requirements of appendix D in the International Fire Code.
- E. Max grade shall be 10%.

- F. Crush surface depth per WSDOT Standards.
- G. Maintenance of driveway approaches shall be the responsibility of the owner whose property they serve. The County will not maintain accesses.
- H. An approved access permit shall be required from the Department of Public Works prior to creating any new driveway access or performing work within the county road right-of-way.
- I. Contact the Kittitas County Rural Addressing Coordinator at (509) 962-7523 to obtain addresses prior to obtaining a building permit. A parcel cannot receive a building permit or utilities until such parcel is identified with a 911 address.
- J. Contact the Kittitas County Fire Marshal regarding any additional access requirements for Emergency Response.
- K. Mailboxes must be approved by U.S. Postal Service. Mailbox locations are site specific. Contact your local Post Office for location and design standards before beginning construction.
- L. Except as exempted in Section KCC 14.05.060, no grading or filling upon a site involving more than one hundred (100) cubic yards shall be performed without a grading permit from the County Engineer or Public Works designee (KCC 14.05.050). An application for grading in excess of five hundred (500) cubic yards shall be accompanied by an engineered grading plan (KCC 14.05.080).

### **3. State and Federal**

- A. Applicant shall meet all state and federal regulations.

### **4. New Small Lots Around Existing Residences**

- A. A covenant precluding further division of any lots in the Carr Short Plat while designated for agricultural use by the adopted Kittitas County Comprehensive Plan shall be recorded with the County Auditor and a plat note shall reflect the recording number of the covenant.

### **5. Survey**

- A. Ownership and width needs to be identified on 4<sup>th</sup> Parallel Rd.

### **6. Plat Notes**

- A. The following plat notes shall be recorded on the final mylar drawings:
  - Environmental and statutory review may be required for all current and future development, construction, and improvements. The applicant and/or all future owners of any lot or lots within this subdivision are responsible for compliance with all applicable local, state, and federal rules, requirements, codes, and regulations. It is

incumbent upon said applicants and future owners to investigate for, and obtain from the appropriate agency or their representative, all required permits, licenses, and approvals for any development, construction, and/or improvements that occur within the boundaries of this subdivision.

- All development shall comply with International Fire Code.
- Maintenance of the access is the responsibility of the property owners who benefit from its use.
- An approved access permit will be required from the Department of Public Works prior to creating any new driveway access or performing work within the county road right-of-way.
- The approval of this division of land provides no guarantee that use of water under the ground water exemption (RCW 90.44.050) for this plat or any portion thereof will not be subject to curtailment by the Department of Ecology or a court of law.
- Any further subdivision or lots to be served by proposed access may result in further access requirements. See Kittitas County Road Standards.
- A public utility easement 10 feet in width is reserved along all lot lines. The 10-foot easement shall abut the exterior plat boundary and shall be divided by 5 feet on each side of interior lot lines. Said easement may also be used for irrigation.
- Metering is required for all new uses of domestic water for residential well connections and usage must be recorded in a manner consistent with Kittitas County Code Chapter 13.35.027 and Ecology regulations.
- The subject property is within or near designated agricultural lands, forest lands, or mineral resource lands on which a variety of commercial activities and mineral operations may occur that are not compatible with residential development for certain periods of limited duration. Commercial natural resource activities and/or mineral operations performed in accordance with County, State and federal laws are not subject to legal action as public nuisances.
- Pursuant to KCC 16.12.040 (1), further division of the parcels of the Carr Short Plat are restricted by covenant recorded at Instrument # \_\_\_\_\_.

## **7. Other**

- A. Taxes shall be paid in full on all tax parcels involved in this land use action as required by Washington State Law (RCWs 84.40.042 & 84.56.345) prior to final plat recording.
- B. Should ground disturbing or other activities related to the proposed subdivision result in the inadvertent discovery of cultural or archaeological materials, work shall be stopped in the immediate area and contact be made with the Washington State Department of Archaeology and Historic Preservation (DAHP) and the Confederated Tribes of the Colville Reservation. Work shall remain suspended until the findings are assessed, and

appropriate consultation is conducted. Should human remains be inadvertently discovered, as dictated by Washington State RCW 27.44.055, work shall be immediately halted in the area and contact made with the coroner and local law enforcement in the most expeditious manner possible.

- C. Both sheets of the final mylars shall reflect short plat number SP-24-00002 and an accurate legal description shall be shown on the face of the final plat. Engineers and Surveyors need to be cognizant of all the requirements related to Final Plats (KCC 16.20) and Survey Data and Dedications (KCC 16.24). The final plat must be submitted in full conformance with these chapters of Kittitas County Code; **non-compliant mylars will be rejected and returned to the applicant.** A final plat file number will be assigned when CDS receives your final plat application. This file number will also be required on the face of the final plat.
- D. It is the responsibility of the Professional Licensed Surveyor (PLS) to ensure the lot closures are correct and accurate.
- E. This preliminary approval will expire 5 years from the date of this determination if no extension is filed in accordance with KCC 16.32.090.

**From these conclusions and findings, the proposed Short Plat is approved with the above conditions. Kittitas County Code (Chapter 15A.07.010) stipulates that an appeal of this administrative land use decision must be filed within 10 (ten) working days by submitting specific factual objections and a fee of \$1670 to Kittitas County. The appeal deadline for this project is April 24, 2024, at 5:00 p.m. Appeals submitted on or before April 24, 2024, shall be submitted to Kittitas County Community Development Services at 411 N Ruby St, Suite 2 Ellensburg, WA 98926.**

Responsible Official



Zach Torrance-Smith

**Title:** Planner I

**Address:** Kittitas County Community Development Services  
411 N. Ruby Street, Suite 2  
Ellensburg, WA. 98926  
Phone: (509) 962-7079

**Date:** April 9, 2024